

CHINNOR NEIGHBOURHOOD PLAN (CNP)

Notes of Meeting NOM-01

Rev0: DRAFT

Steering Group Meeting No.1 (Kick-off Meeting)

Date & Location: 3 March 2015, Chinnor Parish Council Offices

Attendees:

See Attendance List (attached)

Apologies:

Tim Samwell

Appointment of Officers:

Cllr. Lynn Lloyd acted as temporary Chairman for this meeting. Election of Officers for the Steering Group was carried out. Tim Samwell expressed an interest by email in the positions of Chairman or Vice-Chairman and was voted in as Chairman in his absence. TS confirmed his acceptance of the post of Chairman post-meeting. All other Officers were present at the meeting.

The Officers of the Steering Group are:

Chairman: Tim Samwell

Vice-Chairman: Bob Dobbs

Secretary: Peter Brook

Treasurer: Andrew Henderson

Other resources in the Steering Group who could assist with the duties associated with these Offices are:

Andrea Oughton (to assist the Secretary)

Charles Rownton-Lee (to assist the Treasurer)

Neighbourhood Plan Overview (Beryl Guiver- SODC):

BG will act as the "Support Person" during the production of the CNP. She will be the SODC advisor to the Steering Group during the various preparation steps of the Plan and is a mentoring resource to the Steering Group.

BG presented a briefing document (attached via link below) for discussion. This describes what a Neighbourhood Plan is, what it can do and the process for doing it.



2015 3 3 Chinnor
Neighbourhood Plan 5

Status of Chinnor Parish Plan:

A copy of the Chinnor Parish Plan (2005) - "Our Village- Our Future" was provided to attendees prior to the meeting..

Contact & Skills Sheets:

All members of the Steering Group were requested to provide their contact details and information on their individual skills that would be useful in preparing the CNP.

Date of Next Meeting:

The next Steering Group Meetings will take place on 17th March at 7:00pm in the Chinnor Parish Offices. Note that it is a condition of use for the CPC Offices as a meeting venue that two Parish Councillors are present. As this may not be the case at future, it was suggested that meetings could take place in the Village Hall Committee Room.

Written by: P H Brook
14 March 2015

Approved:
Date:

Steering Group Members: Attendance List @ Meeting No. 1

Cllr. Lynn Lloyd
Cllr. Pat Haywood
Cllr. Robin Williams
Jo Wills (CPC)
Andrew Dugmore
Andrew Henderson
Anthony Point
Beryl Guiver (SODC)
Bob Dobbs
Charles Rownton-Lee
Christine White
Edward Sobolewlie
Geoff Bamford
Heather Ballard
Jackie Sturt
Janey Partridge
Jim Willment
John Haywood
Marius Ciortan
Peter Brook
Ricky Stodden
Sarah Phillips
Zena Baker

Not at meeting:

Liz Folley (CPC)
Tim Samwell
Andrea Oughton