

CHINNOR 2031

NEIGHBOURHOOD DEVELOPMENT PLAN

Notes of Meeting NOM-05

Rev1: DRAFT

Steering Group Meeting No.5

Date & Location: 10 June 2015, Chinnor Parish Council Offices

Announcements

The Vice-Chairman (Bob Dobbs) has tendered his resignation due to family commitments.

ACTION 1: Any volunteers willing to take on the Vice- Chairman role, please contact PHB

ZB requested an update on the continuing absence of the Chairman (Tim Samwell). The Secretary reported that due to an ongoing family situation TS would not be able to attend Steering Group meetings until the end of the year. ZB questioned how the Group would function effectively without 3 of the 4 Officers (Treasurer/Financial Officer position is still vacant). The Secretary advised that he had discussed bringing in Consultants (e.g. ORCC) to assist with specialist tasks with Pat Hayward as CPC Chairman because this would have a budget implication which CPC would have to fund. The Secretary reported that he had had discussions with GB and CR-L about the Steering Group organisation and resources and that he had approached other individuals about taking on positions in the Group but without response to date. See **ACTION 8** below

Attendees and Apologies

See Attendance List (attached). The meeting was chaired by Pat Hayward in the absence of the Chairman and Vice Chairman. Cllr Ian White attended in place of Cllr Lynn Lloyd.

Approval of Minutes

Minutes for Meeting No.4 signed

Matters arising

The offer of help from Mr C. McGuire has been accepted. He is a Landscape Designer with knowledge of environmental matters and development of landscape protection associated with mitigation of landscape caused by development. He has an interest in sustainability. (Post meeting note)

CNP Goals and Objectives:

The Steering Group held a workshop to compile a set of objectives so these are available at the Launch Event to be held on the 2nd July in the Village Hall. The draft Goals and Objectives are attached to these minutes.

Launch Event: This will be held in the Small Hall of the Village Hall on Thursday 2nd July 2015 from 3.00pm to 8.30pm. There will be 2 timed sessions. One will be timed for after-school. The second will be the evening session. The timetable for each session will be built round a formal presentation followed by a break- out session to allow members of the public to review and comment on the Goals and Objectives we have developed. These will be structured sessions requiring Steering Group members to assist attendees during the sessions. A feedback form to be filled in by attendees needs to be prepared (**ACTION 2: PHB to prepare feedback form**)

Leaflets for Launch Event: The quote for 3000 A5 leaflets and 80 A4 laminated posters (plus 20 paper A4 posters) obtained by MC was accepted and the expenditure approved. Sue Ashdown and Bridget Le Huray offered to manage the leaflet distribution exercise.

ACTION 3: PHB will ask CPC (Jo Wills) for a street list with numbers of houses/street, provide this to SA and BL-H for coordination and email the list to all members asking for help with distribution

SODC Report (Beryl Guiver):

Planning Appeals:

BG reported on the status of various Planning Appeals. Pat Hayward spoke for CPC and the Secretary spoke for CNP at the Taylor Wimpey Planning Appeal on 19th May in Thame Town Hall. A decision is expected in September. The Shiplake appeal was refused on Highways and Landscape grounds but unfortunately a ruling was given that SODC's arguments about 5 year land supply and ring-fencing the Science Vale development project was not valid because the delivery on

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the development at Didcot is not being achieved. The Benson appeal has been granted. SODC are preparing position papers to rebut these decisions.

Consultation on area covered by CNP: BG reported that there were 14 favourable responses and 1 objection. Therefore the area will be approved. This will allow grant money to be released to CPC/CNP. BG will forward the draft of the application letter that CPC/CNP needs to complete to claim the grant. BG advised that the project plan needs to be included in this application letter:

ACTION 4: BG to forward text for grant application letter to Secretary

Secretary's Report:

The Secretary advised that he was in contact with Mr John Howell MP to arrange a date for meeting with Mr Howell. It was requested that Mr Howell's meeting should be arranged as soon as convenient so that his support can be enlisted. The meeting will be on a Friday evening after the Launch Event (17th and 24th July are proposed)

ACTION 5: PHB to offer Mr Howell these two evening dates

Treasurer's Report: This position is still vacant. The Secretary has received no volunteers to fill this role. ZB reminded the Secretary that Sarah Phillips may be interested. (Post meeting note- Secretary has emailed SP to establish interest)

ACTION 6: Any other volunteers willing to take on this role, please contact PHB

Resourcing Issues:

ZB proposed that we should publicise our resource issues and make an appeal to the community to support the NP more widely. ZB offered to canvass for support to a wider group in the community.

ACTION 7: ZB to issue "Clarion Call" email to encourage more support from the Community

PHB and GB have discussed a possible organisation for the Steering Group incorporating a smaller management team called the Steering Committee. It was agreed that this should be published for discussion by the Steering Group

ACTION 8: Organisation of Steering Group and Committee to be discussed at July Steering Group Meeting (PHB)

Date of Next Meeting

The next meeting is a pre-meeting for the Launch Event and will take place on Wednesday 24th June at 7:00pm in the **Chinnor Village Hall Committee Room** (which is upstairs). **This is important- please attend if you can** and also let PHB know if you can help at the Launch Event on 2nd July.

ACTION 8: All members to inform PHB of their availability to help at the Launch Event

The next regular monthly Steering Group meeting is on Monday 13th July at 7pm in CPC Offices, Station Road

**Written by: P H Brook
15 June 2015**

**Approved:
Date:**

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ATTACHMENT- Chinnor Parish Neighbourhood Plan – Brainstorming Workshop 10 June 2015

Housing

- Chinnor architectural identity for new development
 - a. Chinnor Midsomer style
 - b. Pepper Pot Developments
- Mix of housing for all types of demographics
 - a. Increase of nuclear families
 - b. Sheltered housing
- Prioritise access to new developments to people with local connections
- Smaller sites rather than one big development. Easy integration of new housing.

Environment / Country Side / Heritage

- Recycling / Renewables
- Drains
- Recreation areas / Green spaces
- Preserving Chinnor Parish heritage:
 - Protect views from / to Chilterns
 - Preserve agricultural land
 - Preserve Chinnor Parish rural nature: country walks, access to AOOB (Area of Outstanding Beauty)

Pedestrians, Transport & Traffic

1. Public Transport to be maintained around the area and residents encouraged to take-up usage.
2. Traffic Control Methods including, one-way system around Chinnor Village, alternatively a by-pass.
3. Traffic calming together with a revised speed limit / vehicle weight limit and additional pedestrian crossings.
4. Designated parking for easier access to shops, and surgeries.
5. Pavement improvements including widening where appropriate.
6. Development of a cycle route encouraging "leaving the car" at home.

Chinnor Living & Community

1. New recreational facilities developed to encourage healthier lifestyle together with a "Park for all" to be enjoyed by families and residents of all ages.
2. Increased publicity advertising activities and facilities already available ie Tennis Court, small Swimming Pool, MUGA, Badminton, Indoor Short Mat Bowles. All bringing together a residential community in a friendly and welcoming atmosphere.
3. Additional wifi available in community venues.

Economy

1. Encourage small business units of up to 1000 to 1500 sq ft (possibly up to 10)
2. Promote good broadband services
3. Should we allocate more land for shops and if so where (shopping habits are changing and many shops have closed in the village so new shops are unlikely to be viable)
4. Support proposals which encourage tourism locally, B&Bs, café's and restaurants, provision for cyclists

Wellbeing

1. Ensure public open space, sports provision and community buildings are retained
2. Support proposals to improve essential services, schools, health etc (Research and understand needs of these services)
3. Make provision for the elderly (research housing needs), including community services
4. Support provision for services and activities for younger people (MUGA)

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Steering Group Members: Attendance List @ Meeting No. 4 and NoM Distribution List

Cllr. Lynn Lloyd (LL) APOLOGIES
Cllr. Ian White (IW)
Cllr. Pat Haywood (PH)
Cllr. Charles Rowton-Lee (CR-L)
Cllr. Susan Ashdown (SA)
Beryl Guiver (SODC)(BG)

Steering Group Volunteers

Bridget Le Huray (BL-H)
Geoff Bamford (GB) APOLOGIES
Christine White (CW) APOLOGIES
Ian Wadsworth (IW)
Jackie Sturt (JS) APOLOGIES
John Haywood (JH)
Maria Lundgren-Butler (ML-B) APOLOGIES
Marius Ciortan (MC)
Paul Phillips (PP) APOLOGIES
Peter Brook (PB)
Ruth Ruddock (RR)
Sandie Hoyes (SH) APOLOGIES
Sarah Phillips (SP) APOLOGIES
Tim Samwell (TS) APOLOGIES
Tom Hoyes (TH) APOLOGIES
Zena Baker (ZB)

New Volunteers (first time at meeting):

None

Not at Meeting:

Andrew Dugmore (AD)
Andrea Oughton (AO)
Andrew Henderson (AH)
Anthony Atkins (AA)
Anthony Pointon (AP)
Carol Bellamy (CB)
Duncan Tickner (DT)
Edward Sobolewlie (ES)
Heather Ballard (HB)
Janey Partridge (JP)
Jim Willment (JW)
Mike Bellamy (MB)
Terry Dillon (TD)

CC:

Liz Folley (CPC) (LF)